

**APPENDIX I**  
**BRUNSWICK COUNTY**  
**CITIZEN PARTICIPATION PLAN**

**PREPARATION OF A MULTI-JURISDICTION CORE LAND USE PLAN**  
**PHASE I**

Brunswick County has received a Coastal Area Management Act grant for preparation of a Multi Jurisdictional Core Land Use Plan. Adequate citizen participation in the development of the plan is essential to the preparation of a document responsive to the needs of the citizens of Brunswick County. To ensure such input, the following citizen participation program will be utilized by the county.

The Brunswick County Board of Commissioners will appoint a Brunswick County Land Use Plan Committee (LUPC) to work with the county's planning consultant to ensure that the final product will be a plan suitable for adoption by the county, as well as the participating municipalities. The committee will include representatives from the County Board of Commissioners and one person representing each of the municipalities that will participate in the county planning process.

Specifically, the planning consultant and the LUPC will be responsible for ensuring accomplishment of the following:

- Conduct initial orientation session with project team; develop and adopt the Citizen Participation Plan; conduct public information meeting; and conduct a county-wide meeting to identify community aspirations, issues, and needs. In addition, prepare analysis of existing and emerging conditions; prepare existing land use map and existing facilities & infrastructure map; review analysis of existing and emerging conditions and existing environmental conditions and hazards; complete analysis of community facilities.
- Finalize forecast of future land use needs; prepare composite environmental conditions map; prepare/review land suitability analysis and map; review existing CAMA plan, local regulations, and other plan documents.
- Prepare and complete preliminary plan including all participating municipalities, transportation corridor areas (US 17 and US 74/76), a stormwater management plan, and a resource conservation management action plan for the non-municipal or corridor areas.

The following schedule will be utilized for Phase I:

1. November, 2004
  - Conduct public information meeting.
  - Board of Commissioners adopt the Citizen Participation Plan.
  - Conduct initial meeting with LUPC and review Citizen Participation Plan and process for preparing the land use plan.
  - Conduct county-wide issues identification meeting.

2. December, 2004- June, 2005 – Prepare preliminary draft land use plan which will include analysis of existing conditions, land suitability analysis, and study area and highway corridor plans. Conduct monthly meetings with the LUPC.
3. July, 2005 – Present draft plan to the Planning Board and Board of Commissioners.
4. August, 2005 – Conduct open house; present plan to the Board of Commissioners.

All meetings of the LUPC and Board of Commissioners at which the Plan will be discussed will be advertised in a local newspaper. The public information meeting, county-wide meeting, and public hearing will also be advertised in local newspapers. In addition, public service announcements will be mailed to local radio stations and posted in the county complex and other public buildings as directed by the LUPC and Board of Commissioners. All meetings will be open to the public. The county will encourage and consider all economic, social, ethnic and cultural viewpoints. No major non-English speaking groups are known to exist in Brunswick County.

10/18/04

BRUNSWICK COUNTY  
CITIZEN PARTICIPATION PLAN

PREPARATION OF A MULTI-JURISDICTIONAL CORE LAND USE PLAN  
PHASE II

Brunswick County has received a Coastal Area Management Act grant for preparation of a Core Land Use Plan, Phase II. Adequate citizen participation in the development of the plan is essential to the preparation of a document responsive to the needs of the citizens of Brunswick County. To ensure such input, the following citizen participation program will be utilized by the County.

The Brunswick County Board of Commissioners has appointed a Brunswick County Land Use Plan Committee (LUPC) to work with the County's planning consultant to ensure that the final product will be a plan suitable for adoption by the County.

Specifically, in Phase II the planning consultant and the LUPC will be responsible for ensuring accomplishment of the following:

- Adopt and implement Citizen Participation Plan for Phase II.
- Revise preliminary plan based on public review.
- Complete plan for the future (including future land use map and tools for managing development).
- Present the draft plan to the Board of Commissioners.
- Submit plan to state/DCM for review; provide plan to adjacent jurisdictions for review; conduct public information hearings.
- Review plan based on state and local review; conduct public hearing; request the Board of Commissioners to adopt the plan; submit for CRC certification.

The following schedule will be utilized for Phase II:

1. August - September, 2005
  - Update Citizen Participation Plan
  - Begin preparation of Phase II portion of LUP
2. October, 2005 - January, 2006
  - Hold monthly or bi-monthly meetings with LUPC
  - Revise preliminary plan based on public review
3. February, 2006 – Provide plan to adjacent jurisdictions to review
4. March, 2006 – Submit plan (with any revisions) to the Brunswick County Board of Commissioners for review and preliminary approval
5. April, 2006 – Submit draft plan to state for DCM review

6. May, 2006
  - Revise plan based on state and local review
  - Conduct public hearing for Board of Commissioners to adopt plan
  - Submit to CRC for certification

All meetings of the Brunswick County LUPC, Planning Board, and Board of Commissioners at which the Plan will be discussed will be advertised in a local newspaper. The public hearing will also be advertised in local newspapers. In addition, public service announcements will be posted in the County complex and other public buildings as directed by the LUPC and Board of Commissioners. All meetings will be open to the public. The County will encourage and consider all economic, social, ethnic and cultural viewpoints. No major non-English speaking groups are known to exist in Brunswick County.

7/14/05